

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
January 17, 2022, 7:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS:

COMMUNICATION: None

CONSENT AGENDA:

1. Regular Council Minutes – January 4, 2022
2. Finance Committee Minutes – January 4, 2022
3. Invoices
4. Department Reports (**Report at Second Meeting Only**)
 - A. Police Report – Chief Brian Newcomb – 2021 Annual Report & December 2021
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement – Randall Heckroth -
 - D. DPW/Water Reports - None
 - E. WWTP - None
 - F. Municipal Parking Violations Bureau Report – Rita Papp

REGULAR AGENDA: (action required)

1. Open Public Hearing - Parks & Recreation 5-year Masterplan
2. Close Public Hearing – Parks & Recreation 5-year Masterplan
3. Action on Parks & Recreation 5-year Masterplan
4. Small Urban Program Project Selection Committee Proposal
5. Performance Resolution for Governmental Agencies – MDOT Permit
6. Consent and Franchise Agreement – Putman Medical Project

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Greene)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Hall)
4. Fair Board (White)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners (Jones-Holubec)
8. Zoning Board of Appeals (Greene)
9. Indianfields Township (Greene)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

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CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Joe Greene called the regular meeting of the City Council to order on January 4, 2022, at 7:30 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Kory Batschke, Emily Campbell, Don Hall, Tisha Jones-Holubec and Jill White

Absent: None

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry - Treasurer and other guests

AGENDA APPROVAL

21-M-360

Motion by White, seconded by Batschke to approve the agenda with the addition of:

1. Old Police Building – Demolition Project, # 2. Primary Bank Proposals, # 3. Well #1 additional work, # 4. DPW – Dump Truck, # 5. Water Project Workshop

Motion Carried.

PUBLIC COMMENT/VISITORS:

Ron Anderson – Commented that he has a pending purchase agreement for the Caro Strand Theatre. He would like the Council to consider tearing down the old police building for a parking lot. He is working with the EDC to keep the Caro Strand Theatre open.

Steve Erickson, EDC – Spoke in support of Ron Anderson. He explained the efforts of the EDC and working with the current owners of the Caro Strand Theatre. The EDC is in support of the new owners of the theatre and would like to see the theatre succeed. He assured that there will be continued support from the EDC.

Al Michel – Commented on the excellence of snow plowing in town. Inquired on the status of the water project with the medical development. Stated that he offered to donate a building to the County. Supports the consideration of tearing down the old police department for a parking lot.

Steve Campbell – Asked if Caro Police Department could patrol more at the Walmart entrance. He supports the Caro Strand Theatre and the tearing down of the old police department for a parking lot.

COMMUNICATIONS:

1. Facebook comment from Erwan Gicquel, Mayor of Caro, Brittany France.
2. Letter from Thomas Striffler – Caro City Resident
3. Letter from Al Jones, Chair of the Citizens for Cityhood committee and Vice-Chair of the City Charter committee.
4. Master Plan Update Flyer

CONSENT AGENDA:

1. Regular Council Minutes – December 20, 2021
2. Finance Committee of the Whole Minutes – December 20, 2021
3. Invoices

21-M-361

Motion by Eschenbacher, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Old Police Department – Demolition Project

21-M-362

Motion by Hall, seconded by White to authorize City Manager to move forward with the demolition project of the old police department and to complete the project in the next fiscal year, 2022-2023.
Motion carried.

2. Primary Bank Proposals

21-M-363

Motion by Eschenbacher, seconded by Batschke to accept and approve the recommendation from the Finance Committee of the Whole to move the City of Caro primary banking to Frankenmuth Credit Union from Huntington Bank and to authorize Michele Perry, Treasurer to start said process.

Roll call vote: Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – no, Jones-Holubec – yes, White – yes, Mayor Greene – yes.

Motion carried.

3. Well # 1 Additional Work

21-M-364

Motion by Batschke, seconded by Eschenbacher to accept the recommendation of the City Manager and approve the additional work by Peerless Midwest at a cost of \$53,579.00 and the completion of the required budget adjustment in the water fund to cover the additional expense.

Motion carried.

4. DPW – Dump Truck

21-M-365

Motion by Batschke, seconded by Eschenbacher to accept the recommendation of the City Manager and approve the purchase of the 2008 Freightliner from List Trucks and Equipment in Richville for \$56,900.00.

Motion carried.

5. Water Project Workshop

Mayor Greene proposed scheduling a water project workshop for January 10, 2022, at 7:00 pm. Packet was distributed to Council Members to read.

No motion brought to the table. No action taken.

6. Censure Mayor Greene on Water Project Discussion

21-M-366

Motion by Batschke, seconded by Campbell to censure Mayor Greene on water project discussion.
Mayor Greene requested roll call vote.

Roll call vote: Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Mayor Greene – no.

Motion carried.

Mayor Greene requested legal opinion on censuring him on the water project discussion.
No motion brought to the table. No action taken.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted

MANAGER'S COMMENTS – None submitted.

CLERK'S REPORT – Written report submitted

ADDITIONAL PUBLIC COMMENT: None

21-M-367

Motion by Eschenbacher, seconded by Batschke to adjourn the meeting at 8:47 p.m.

Motion carried.

Rita Papp
City Clerk

CITY OF CARO FINANCE COMMITTEE MINUTES

Finance Chair Bob Eschenbacher called the Finance Committee meeting to order on January 4, 2022, at 7:00 p.m. in the Council Chambers.

Present: Chair Bob Eschenbacher, Kory Batschke, Emily Campbell, Don Hall, Tisha Jones-Holubec, Jill White, and Mayor Joe Greene

Absent: None

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer and other guests

PUBLIC COMMENT/VISITORS:

Representatives from Independent Bank stated they are here to answer any questions if needed.

BUSINESS ITEMS:

1. Primary Bank Proposals

Motion by Batschke, seconded by Emily to forward to the City Council the recommendation of Michele Perry, Treasurer to move the primary banking from Huntington Bank to Frankenmuth Credit Union. Roll call vote: Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – no, Jones-Holubec – yes, White – yes, Mayor Greene – yes.

Motion carried.

Michele Perry, Treasurer stated that the Financial Audit FY 2020-2021 has been filed and is current. The single audit for the Farmers Market is pending and will contact Anderson, Tuckey, Bernhardt, & Doran, LLC for updated information.

Motion by Mayor Greene, seconded by Batschke to adjourn the meeting at 7:19 p.m.
Motion carried.

Rita Papp
City Clerk

| GL Period | Chk Issue Date | Check No | Vendor No | Payee | Amount |
|-----------|----------------|----------|-----------|-----------------------------|------------|
| 01/22 | 01/06/2022 | 74601 | 2832 | LIST TRUCKS AND EQUIPMENT | 56,900.00 |
| 01/22 | 01/07/2022 | 74602 | 2054 | CARO AREA DISTRICT LIBRARY | 26,465.23 |
| 01/22 | 01/07/2022 | 74603 | 219 | CARO COMMUNITY SCHOOLS | 249,146.44 |
| 01/22 | 01/07/2022 | 74604 | 2055 | CARO TRANSIT AUTHORITY | 35,503.69 |
| 01/22 | 01/07/2022 | 74605 | 1252 | TUSCOLA COUNTY TREASURE | 82,353.74 |
| 01/22 | 01/07/2022 | 74606 | 1201 | TUSCOLA INTERMEDIATE SCH | 75,285.13 |
| 01/22 | 01/17/2022 | 74615 | 2403 | ADVANCE AUTO PARTS | 449.50 |
| 01/22 | 01/17/2022 | 74616 | 2439 | AIR ADVANTAGE LLC | 508.00 |
| 01/22 | 01/17/2022 | 74617 | 2817 | AMAZON CAPITAL SERVICES | 311.61 |
| 01/22 | 01/17/2022 | 74618 | 96 | ASSOCIATED BAG COMPANY | 2,321.45 |
| 01/22 | 01/17/2022 | 74619 | 2580 | AUTO-WARES GROUP | 155.92 |
| 01/22 | 01/17/2022 | 74620 | 2830 | BOSTON NATIONAL TITLE AGE | 26.76 |
| 01/22 | 01/17/2022 | 74621 | 2755 | CAPITAL ONE | 207.39 |
| 01/22 | 01/17/2022 | 74622 | 2776 | CASS CITY HARDWARE | 11.94 |
| 01/22 | 01/17/2022 | 74623 | 300 | CENTRAL MICHIGAN ASSOCIAT | 25.00 |
| 01/22 | 01/17/2022 | 74624 | 264 | CENTURYLINK | 139.02 |
| 01/22 | 01/17/2022 | 74625 | 295 | CIVIC SYSTEMS, LLC | 2,696.00 |
| 01/22 | 01/17/2022 | 74626 | 2402 | COMPANION LIFE INSURANCE | 1,570.20 |
| 01/22 | 01/17/2022 | 74627 | 319 | CONSUMERS ENERGY | 7,498.82 |
| 01/22 | 01/17/2022 | 74628 | 2531 | CORELOGIC INC | 1,481.17 |
| 01/22 | 01/17/2022 | 74629 | 394 | DIESEL TRUCK SALES | 45.38 |
| 01/22 | 01/17/2022 | 74630 | 2499 | DINGES FIRE COMPANY | 605.00 |
| 01/22 | 01/17/2022 | 74631 | 388 | DTE ENERGY | 4,144.71 |
| 01/22 | 01/17/2022 | 74632 | 1496 | ELECTION SOURCE | 1,710.00 |
| 01/22 | 01/17/2022 | 74633 | 2174 | EMTERRA ENVIRONMENTAL U | 16,044.08 |
| 01/22 | 01/17/2022 | 74634 | 2345 | FERGUSON ENTERPRISES LLC | 329.83 |
| 01/22 | 01/17/2022 | 74635 | 1711 | GAMBLES DO IT BEST HARDW | 569.66 |
| 01/22 | 01/17/2022 | 74636 | 2455 | GREAT LAKES PUBLIC SAFETY | 980.00 |
| 01/22 | 01/17/2022 | 74637 | 226 | HIRSCHMAN OIL SUPPLY INC | 486.90 |
| 01/22 | 01/17/2022 | 74638 | 2583 | HUNTINGTON NATIONAL BANK | 43,950.60 |
| 01/22 | 01/17/2022 | 74639 | 1391 | JACK DOHENY SUPPLIES, INC. | 3,772.39 |
| 01/22 | 01/17/2022 | 74640 | 2702 | KRISTAL'S HELPING HAND LLC | 710.00 |
| 01/22 | 01/17/2022 | 74641 | 2731 | LAUREN AMELLAL | 50.00 |
| 01/22 | 01/17/2022 | 74642 | 2321 | MAIN STREET EXPRESS CAR | 175.00 |
| 01/22 | 01/17/2022 | 74643 | 770 | MARTIN ELECTRIC | 1,796.15 |
| 01/22 | 01/17/2022 | 74644 | 2463 | MICHIGAN ASSOCIATION OF M | 85.00 |
| 01/22 | 01/17/2022 | 74645 | 812 | MICHIGAN CAT | 15.22 |
| 01/22 | 01/17/2022 | 74646 | 2353 | MML WORKERS' COMP FUND | 11,743.00 |
| 01/22 | 01/17/2022 | 74647 | 2639 | NATHAN HAGER | 50.00 |
| 01/22 | 01/17/2022 | 74648 | 1727 | OFFICE DEPOT | 151.90 |
| 01/22 | 01/17/2022 | 74649 | 1617 | PEERLESS MIDWEST INC. | 1,175.00 |
| 01/22 | 01/17/2022 | 74650 | 972 | PITNEY BOWES INC | 500.00 |
| 01/22 | 01/17/2022 | 74651 | 982 | PREMIER AERIAL & FLEET INSP | 512.50 |
| 01/22 | 01/17/2022 | 74652 | 2642 | R&R TECHNICAL SERVICES | 1,422.00 |
| 01/22 | 01/17/2022 | 74653 | 1010 | RANDALL HECKROTH | 470.42 |
| 01/22 | 01/17/2022 | 74654 | 2191 | RASMUSSEN TRUCKING SERVI | 1,051.35 |
| 01/22 | 01/17/2022 | 74655 | 2686 | RESA POWER LLC | 4,784.00 |
| 01/22 | 01/17/2022 | 74656 | 2422 | ROBERT GAISER | 169.99 |
| 01/22 | 01/17/2022 | 74657 | 2831 | RYAN AVERY | 174.18 |
| 01/22 | 01/17/2022 | 74658 | 2340 | STATE OF MICHIGAN - DHHS | 656.95 |
| 01/22 | 01/17/2022 | 74659 | 1123 | STATE OF MICHIGAN - EGLE BI | 1,615.84 |
| 01/22 | 01/17/2022 | 74660 | 1561 | STATE OF MICHIGAN - OFC OF | 10.00 |
| 01/22 | 01/17/2022 | 74661 | 2569 | TEAM FINANCIAL GROUP | 299.00 |

M = Manual Check, V = Void Check

| GL Period | Chk Issue Date | Check No | Vendor No | Payee | Amount |
|---------------|----------------|----------|-----------|---------------------------|------------|
| 01/22 | 01/17/2022 | 74662 | 2126 | TERESA EWALD | 52.64 |
| 01/22 | 01/17/2022 | 74663 | 1189 | THUMB CELLULAR | 290.90 |
| 01/22 | 01/17/2022 | 74664 | 1233 | TUSCOLA CO. CLERK | 10.00 |
| 01/22 | 01/17/2022 | 74665 | 17 | TUSCOLA COUNTY ADVERTISE | 930.60 |
| 01/22 | 01/17/2022 | 74666 | 1248 | TUSCOLA COUNTY ROAD COM | 1,467.25 |
| 01/22 | 01/17/2022 | 74667 | 1252 | TUSCOLA COUNTY TREASURE | 205.00 |
| 01/22 | 01/17/2022 | 74668 | 1261 | UNIQUE PAVING MATERIALS C | 655.04 |
| 01/22 | 01/17/2022 | 74669 | 2644 | WATER SOLUTIONS UNLIMITED | 507.50 |
| 01/22 | 01/17/2022 | 74670 | 1847 | WATKINS ROSS & CO | 6,150.00 |
| Grand Totals: | | | | | 653,581.99 |

Report Criteria:

Report type: Summary

| City of Caro | | |
|---|---|----------------------|
| Expense Totals Sheet For All Funds | | |
| Checks to be run on 1/17/2022 | | |
| | | |
| | | AMOUNT |
| 101 | General Fund | \$ 34,941.82 |
| 202 | Major Street Fund | 867.55 |
| 203 | Local Street Fund | 863.24 |
| 204 | Municipal Street Fund | 535.72 |
| 242 | DDA | 1,538.85 |
| 265 | Drug Forfeiture Fund | 0.00 |
| 301 | Debt Service | 43,950.60 |
| 536 | Fire Department Fund | 3,097.30 |
| 590 | Sewer Fund | 15,251.59 |
| 592 | Water Fund | 4,076.81 |
| 596 | Sanitation Fund | 16,895.35 |
| 661 | Equipment Fund | 62,808.93 |
| | Trust & Agency - Tax settlements | 468,754.23 |
| | | |
| | TOTALS | \$ 653,581.99 |
| | | |
| Hand Checks & EFTs | | |
| | | |
| Check # | Name of Vendor | |
| 74601 | List Trucks & Equipment Sales, Inc. - Dump Truck | \$ 56,900.00 |
| 74605 | Tuscola County Treasurer | \$ 82,353.74 |
| 74603 | Caro Community Schools | \$ 249,146.44 |
| 74602 | Caro Area District Library | \$ 26,465.23 |
| 74604 | Caro Transit Authority | \$ 35,503.69 |
| 74606 | Tuscola Intermediate School | \$ 75,285.13 |
| | | |
| | Total of Hand Checks to Approve | \$ 525,654.23 |
| | | |
| | | |
| | | |
| | Amount taken in through tax and paid out through tax | \$ 468,754.23 |
| | | |
| | Bills paid by all funds with out tax settlements | \$ 184,827.76 |
| | | |
| | TOTAL OF BILLS TO BE APPROVED FOR THIS PERIOD | \$ 653,581.99 |



CARO POLICE DEPARTMENT 150 MONTAGUE AVE, CARO, MI 48723

Brian V. Newcomb, Chief of Police

DATE: January 3, 2022

TO: City Manager and Caro City Council

FROM: Brian V. Newcomb, Chief of Police

SUBJECT: 2021 Annual Report

STAFFING:

Chief, 6 Patrolmen Full Time, 2 Patrolmen Part Time, 3 Crossing Guards

TRAINING:

Officer Danks

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle

Firearms Tactical shoot with MILO system

Taser update training

Scorpion vehicle stop sticks recertification

First Aid/CPR/AED update

Bola Wrap instructor training

Officer Gaiser

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle

Firearms tactical shoot with MILO system

Taser update training

Scorpion vehicle stop sticks recertification

First Aid/CPR/AED update

Bola Wrap training

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Officer Jobes

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle

Taser update training

Bola Wrap training

Scorpion vehicle stop sticks recertification

First Aid/CPR/AED update

Chief Newcomb

HAZMAT

First Aid/CPR

Firearms (instructor) MCOLES qualification/Handgun, Shotgun, Patrol Rifle

Stinger Spike strip training/update

Active Shooter management

Bola Wrap Instructor Training

Laminated vehicle window entry training

Officer Repkie

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle

Firearms Tactical shoot on MILO system

Taser update training

Bola Wrap traininig

Scorpion vehicle stop sticks recertification

First Aid/CPR/AED update

Officer Clark

HAZMAT

EMT recert

Firearms MCOLES qualification/Handgun, Shotgun, Patrol Rifle

Firearms Tactical Shoot on MILO system

Stinger Spike strip training/update

Bola Wrap training

Officer Bandur

Training through Lapeer county Sheriff department

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle

Taser update training

LEIN certification training

Criminal Justice Information Security awareness training
Scorpion vehicle stop sticks recertification
First Aid/CPR/AED update

Officer Avery

HAZMAT

Firearms MCOLES qualification for handgun, shotgun and patrol rifle
Firearms Tactical shoot on MILO system
Taser update training
Bola Wrap traininig
Scorpion vehicle stop sticks recertification
First Aid/CPR/AED update

PATROL VEHICLE REPORT:

The patrol vehicle miles driven in 2021 was 35,359

The patrol vehicle miles driven in 2020 was 34227.
The patrol vehicle miles driven in 2019 was 38,032.
The patrol vehicle miles driven in 2018 was 34,827.
The patrol miles driven in 2017 was 41,219. 2016 at 43,404.
2015 at 33,436, 2014 at 35,896, 2013 at 37,897, 2012 at 39,600, 2011 at 49,268, and 2010 at 50,272.

Gasoline consumption for 2020 was 3,045.761 gallons.
Gasoline consumption for 2019 was 3169.3 gallons.
Gasoline consumption for 2018 was 3,028.43 gallons.
Gasoline consumption for 2017 was 3,704.63 Gallons. 2016 was 3774.26 gallons, 2015 was 3,087.7 gallons. 2014 was 3418.66 compared to 2013 at 3,834.07 gallons.

CURRENT PATROL VEHICLE FLEET/MILEAGE:

| | |
|--|---------|
| Car 461- 2015 Ford Explorer Interceptor | 70,395 |
| Car 462 – 2013 Ford Explorer Interceptor | 102,792 |
| Car 463 – 2017 Ford Explorer Interceptor | 40,295 |
| Car 464 – 2019 Dodge Durango | 6,186 |

Maintenance/Repair Cost per Patrol Vehicle for 2021

| | |
|---|-------------------|
| Car 461 – 2015 Ford Explorer Interceptor | \$5560.59 |
| Car 462 – 2013 Ford Explorer Interceptor | \$2331.23 |
| Car 463 – 2017 Ford Explorer Interceptor- | \$254.63 |
| Car 464 – 2019 Dodge Durango- | \$64.71 |
| TOTAL = | \$8,211.16 |

2020 @ \$1,996.26

2019 @ 2447.17

2018 @ \$6,140.18,

2017 @ 4658.28,

2016 @ \$2,325.69,

2015 @ \$3,538.09

TRAFFIC ENFORCEMENT:

Caro Police conducted 774 traffic stops during 2021 resulting in 565 verbal warnings and 209 traffic citations, not including parking violations. 16 OWI/OUID arrests, 18 DWLS/NO OPS arrests, 10 No Insurance arrests.

Caro police conducted 619 traffic stops during 2020 resulting in 630 verbal warnings being issued, 217 Traffic Citations with 19 OWI arrests, 3 OUID arrests, 18 DWLS arrests, 13 No Insurance arrests, 2 Reckless Driving arrests.

Caro police conducted 623 traffic stops during 2019 resulting in 623 verbal warnings being issued, 285 Traffic Citations with 18 OWI arrests, 25 DWLS arrests, 11 Driving with No Insurance arrests, and 3 Reckless driving arrests.

Caro police conducted 630 Traffic Stops during 2018 resulting in 632 verbal warnings being issued, 171 Traffic citations and 35 OWI arrests.

Caro police conducted 913 Traffic stops during 2017 resulting in 902 verbal warnings being issued, 220 traffic citations and 19 OWI/OUID arrests. City ordinance parking violations –.68

Caro police conducted 821 Traffic stops during 2016 resulting in 856 verbal warnings being issued, 192 traffic citations and 26 OWI/OUID arrests. City ordinance parking violations – 38.

In Comparison, Caro Police conducted 616 traffic stops during 2015 resulting in 607 verbal warnings being issued, 178 traffic citations and 16 OWI/OUID arrests. City ordinance parking citations –50,

State Citation for parking-5

TRAFFIC CRASH ACTIVITY:

Caro Police responded to 105 Property damage crashes in 2021. Hit & Run crashes =36, Injury crashes = 8.

Caro Police responded to 122 Traffic Crashes in 2020. One of which was a fatality. 2 Injury crashes. 24 Hit and Run crashes.

Caro Police responded to 118 traffic crashes in 2019. Additionally, Officers responded to 27 Injury traffic crashes. Caro responded to 36 Hit and Run traffic crashes for a total for the year of 181 traffic crash investigations.

Caro Police responded to 110 Property damage crashes in 2017. In addition, Caro PD responded to 27 Hit and Run crashes for a total crash number of 137.

Caro Police responded to 137 traffic crashes in 2016. Of those, 55 were Hit and Run crash reports.

COMPLAINT RESPONSE/DISPATCHED:

Caro Police responded to 2,113 dispatched complaints in 2021.

Caro Police responded to 2,123 dispatched complaints in 2020.

Caro Police responded to 2,183 dispatched complaints in 2019

Caro Police responded to 2,153 dispatched complaints in 2018

Caro Police responded to 2,242 dispatched complaints in 2017

Caro police responded to 2,322 dispatched complaints in 2016.

Caro Police responded to 2,050 dispatched complaints in 2015.

| YEAR | DISPATCHED COMPLAINTS | FULL TIME OFFICERS ** | COMPLAINTS PER OFFICER |
|------|-----------------------|-----------------------|------------------------|
| 2000 | 2156 | 8 | 270 |
| 2001 | 2043 | 8 | 255 |
| 2002 | 1912 | 7 | 273 |
| 2003 | 2381 | 7 | 340 |
| 2004 | 2000 | 7 | 286 |
| 2005 | 1930 | 7 | 276 |
| 2006 | 2003 | 7 | 286 |
| 2007 | 2039 | 7 | 291 |
| 2008 | 2292 | 7 | 327 |
| 2009 | 1837 | 7 | 262 |
| 2010 | 1880 | 6 | 313 |
| 2011 | 1902 | 6 | 317 |

| | | | |
|------|------|---|-----|
| 2012 | 2055 | 6 | 342 |
| 2013 | 1905 | 6 | 317 |
| 2014 | 1993 | 5 | 398 |
| 2015 | 2050 | 5 | 410 |
| 2016 | 2322 | 6 | 397 |
| 2017 | 2242 | 6 | 374 |
| 2018 | 2153 | 4 | 538 |
| 2019 | 2183 | 5 | 437 |
| 2020 | 2123 | 6 | 353 |
| 2021 | 2113 | 6 | 352 |

**full time road patrol officers

ARRESTS:

Caro police made 66 Felony arrests and 356 Misdemeanor arrests in 2020.

Caro police made 79 Felony arrests and 329 Misdemeanor arrests in 2017.

Caro police made 47 Felony arrests in 2016, as well as 277 Misdemeanor arrests.

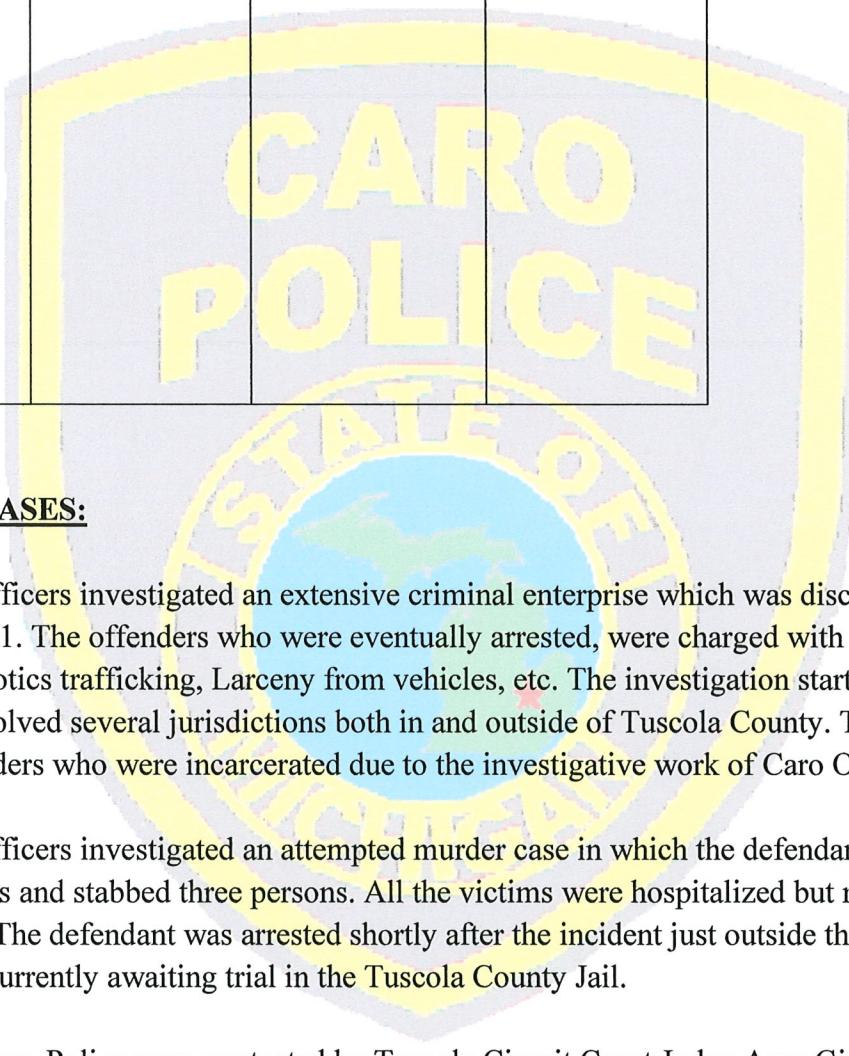
Caro Police made 47 felony arrests in 2015. Additionally 276 Misdemeanor arrests were made.

CARO POLICE ARREST STATISTICS BY YEAR

| YEAR | CIVIL INFRACTIONS | MISDEMEANORS | FELONIES |
|------|-------------------|--------------|----------|
| 1998 | 414 | 423 | 45 |
| 1999 | 707 | 422 | 43 |
| 2000 | 711 | 496 | 65 |
| 2001 | 500 | 517 | 71 |
| 2001 | 566 | 589 | 72 |
| 2003 | 486 | 384 | 130 |
| 2004 | 480 | 426 | 142 |
| 2005 | 385 | 406 | 211 |
| 2006 | 328 | 422 | 192 |
| 2007 | 275 | 365 | 187 |
| 2008 | 249 | 373 | 97 |
| 2009 | 254 | 317 | 124 |
| 2010 | 185 | 295 | 118 |
| 2011 | 182 | 321 | 83 |
| 2012 | 208 | 399 | 66 |
| 2013 | 352 | 332 | 53 |
| 2014 | 216 | 259 | 45 |

To Protect and Serve the Citizens of the City of Caro

| | | | |
|------|-----|-----|-----|
| 2015 | 178 | 276 | 47 |
| 2016 | 192 | 277 | 47 |
| 2017 | 220 | 329 | 79 |
| 2018 | 171 | 367 | 75 |
| 2019 | 285 | 383 | 93 |
| 2020 | 228 | 356 | 66 |
| 2021 | 209 | 251 | 109 |



NOTABLE CASES:

Caro Police Officers investigated an extensive criminal enterprise which was discovered in January of 2021. The offenders who were eventually arrested, were charged with breaking and entering, Narcotics trafficking, Larceny from vehicles, etc. The investigation started in Caro and eventually involved several jurisdictions both in and outside of Tuscola County. There were multiple offenders who were incarcerated due to the investigative work of Caro Officers.

Caro Police Officers investigated an attempted murder case in which the defendant entered two separate venues and stabbed three persons. All the victims were hospitalized but recovered from their wounds. The defendant was arrested shortly after the incident just outside the Caro City Limits. He is currently awaiting trial in the Tuscola County Jail.

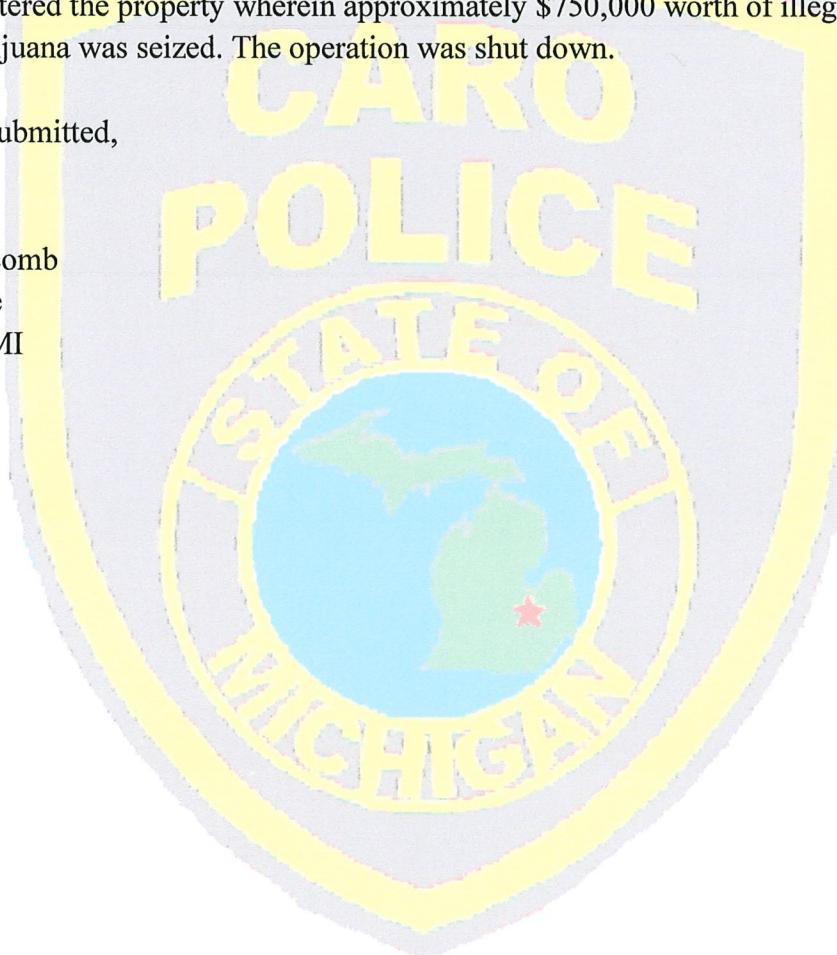
In February, Caro Police were contacted by Tuscola Circuit Court Judge Amy Gierhardt, who requested we investigate a threat to kill Judge Bitzer, District court Judge. Officers investigated and determined that several threats were made by a defendant who had failed to appear for arraignment. The defendant claimed he was a long haul truck driver and was in Kansas. During the hearing that was held via zoom, the defendant made threats on the life of Judge Bitzer, which were recorded by Caro PD. Officers had the suspect's cell phone "pinged" and determined that he was in fact sitting in his semi-tractor in Texas. Local, State and Federal law enforcement converged on the suspect and arrested him in Texas. He was eventually extradited back to Michigan via U.S. Marshal's service. He was convicted and sentenced to 3-20 years in prison.

Caro Police investigated another threat on Judge Thane's life wherein a female made veiled threats in person and over a cell phone. Caro PD as well as Tuscola Sheriff's department converged on the defendant's vehicle, where she was parked outside the court house. A search was conducted. Pepper spray and a handgun were recovered. The suspect is currently in the Tuscola county jail awaiting trial.

Caro PD received a tip via an informant that there was an ongoing illegal marijuana grow and distribution being conducted in a downtown store front. The informant was able to enter the establishment which was secured and monitored by the suspects. The information was able to take photos of the operation and submitted them to Caro PD. Based on the information supplied by the informant, Caro PD with the assistance of the Thumb narcotics Unit, obtained a search warrant and entered the property wherein approximately \$750,000 worth of illegally grown and processed marijuana was seized. The operation was shut down.

Respectfully Submitted,

Brian V. Newcomb
Chief of Police
City of Caro, MI





To Protect and Serve the Citizens of the City of Caro

CITY OF CARO

MANAGER
MATTHEW LANE
CLERK
RITA PAPP
TREASURER
MICHELE PERRY
ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
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MAYOR
JOE GREENE
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
TISHA JONES-HOLUBEC
JILL WHITE
EMILY CAMPBELL
KORY BATSCHEKE

To: Matthew Lane, City Manager, Caro City Council
From: Brian Newcomb, Chief of Police
Date: January 3, 2022
Reference: December 2021 Monthly police activity report

COMPLAINTS RECEIVED:

See attached complaint breakdown report

- Caro Police were dispatched to 168 complaints in December 2021
 - Comparison reports
 - September 2021-180 complaints
 - October 2021-195 complaints
 - November 2021- 179 complaints
 - December 2020-172 complaints

ARRESTS:

- Arrest count still affected by COVID.

PATROL VEHICLE MILEAGE:

- Mileage driven in December 2021=3,548.

GASOLINE USED:

- 409.715 Gallons

| | |
|---------------------------------------|----|
| Abandoned Vehicle | |
| Alarm | 7 |
| Animal at Large/dog bite | 1 |
| Animal Cruelty | |
| Armed Robbery | |
| Arson | |
| Assault/domestic | 6 |
| Assist to MSP within city limits | |
| Assist to TUSH within city limits | 1 |
| Assist to other PD within city limits | 2 |
| Assist to DPW | |
| Assist to CARO FIRE | 2 |
| Assist to MMR | 11 |
| Assist to DHHS | |
| Attempt to locate | |
| Attempt suicide | |
| Barking Dog | |
| Blight | |
| Bond Condition Violation/Arrest | |
| Breaking and Entering | 1 |
| Bullying | 1 |
| Civil dispute | 11 |
| Child Neglect/abuse | 1 |
| Commercial Sex | |
| Conditional Bond Violation | |
| Criminal Sexual Conduct | |
| Curfew Violation | |
| Disorderly Person | 9 |
| Dog left in vehicle | |
| Drug Overdose | |
| Eavesdropping | |
| Elder Abuse | 1 |
| Embezzlement | 1 |
| Emotionally Disturbed | |
| Escape | |
| False Police Report | |
| Felonious Assault | |
| Fireworks | |
| Flee and Elude | |
| Found/lost Property | 5 |

| | |
|-------------------------------------|----|
| Forgery | |
| Fraud | 1 |
| Fugitive | |
| General Non-Criminal | 6 |
| Harassment | 2 |
| Health and Safety | |
| Hit and Run PDA | 3 |
| Human Trafficing | |
| I D Theft | |
| Illegal Burn | |
| Indecent Exposure | |
| Injury crash | 1 |
| Intimidation/threats | |
| Illegal Dumping | |
| Keys locked in Vehicle | |
| Kidnapping | |
| Larceny | 3 |
| Larceny from Auto | 2 |
| Liquor Inspection | 15 |
| Liquor Violations | 1 |
| Malicious Destruction | 2 |
| Mental Pickup Order | |
| Mental Health call | 5 |
| Minor in Possession | 1 |
| Misdemeanor Traffic-OWI | 1 |
| Misdemeanor Traffic-No Insurance | |
| Misdemeanor Traffic-DWLS | 2 |
| Misdemeanor Traffic-No Registration | |
| Missing Person | 1 |
| MMR assist | |
| Mutual Aid calls ** See Below** | 3 |
| Narcotics | |
| Natural Death Invest | 4 |
| Noise | 3 |
| Obscenity | |
| Open Door | 4 |
| PDA-traffic crash | 12 |
| Parole Violation | |
| Probation Violation | 1 |
| Prowler | |

| | |
|-------------------------|---|
| Public Relations | |
| Resist/Obstruct officer | |
| Retail Fraud | 4 |
| Runaway (juvenile) | 1 |
| Stalking | 1 |
| Sex Offense (other) | |
| Suicide | |
| Suicidal Person | 1 |
| Suspicious Situation | 9 |
| Terrorist Threat | |
| Threats | 7 |
| Tobacco violation | 1 |
| Trespass | 1 |
| Traffic Policing | 4 |
| UDAA (Vehicle Theft) | |
| Vehicle Inspection | |
| Verbal Domestic | |
| Vehicle Inspection | |
| Verbal Domestic | 3 |
| Warrant arrests | 7 |
| Weapons Violations | 1 |
| Wellness Check | 6 |
| 911 Hangup | |

| | | |
|-------------------------------|--------------------|------|
| Assault in Progress | 950 Sue Dr | TUSH |
| Assaultive Juvenile runaway | Betsy's Place | MSP |
| Felonious Assault in Progress | 305 N Bradleyville | MSP |

VEHICLE MAINTENANCE RECORD FOR CAR 1

| TOTAL MAINTENANCE COSTS | | YEAR: | 2015 | MAKE: | FORD | MODEL | SUV | LICENSE | 023X391 | VIN NO. | 1FM5K8AR5FGB83483 | | |
|--|--|-------------------|--------|--------|--------|----------|--------|----------|----------|---------|-------------------|----------|-------------------------|
| | | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 |
| Enter Starting Vehicle Mileage | | 60,596 | 61,238 | 62,124 | 63,186 | 63,259 | 64,317 | 64,691 | 66,800 | 67,806 | 68,533 | 69,151 | |
| Enter Vehicle Mileage at End of Month | | 61,238 | 62,124 | 63,186 | 63,259 | 64,317 | 64,691 | 65,335 | 66,800 | 67,806 | 68,533 | 69,151 | 70,395 |
| Monthly Mileage Totals | | 642 | 886 | 1,062 | 73 | 1,058 | 374 | 644 | 1,465 | 1,006 | 727 | 618 | 1,244 |
| Total Mileage for Year | | 9,799 | | | | | | | | | | | |
| Maintenance Cost Per Mile | | \$0.57 | | | | | | | | | | | |
| VEHICLE MAINTENANCE COSTS | | | | | | | | | | | | | |
| Oil & Filter Change | | | | | | | | | | | | | \$50.68 |
| Air Filter Change | | | | | | | | | | | | | |
| Fuel Filter Change | | | | | | | | | | | | | |
| Transmission Fluid & Filter | | | | | | | | | | | | | |
| Engine Coolant | | | | | | | | | | | | | |
| Cooling System Flush | | | | | | | | | | | | | |
| Tire Repair or Replacement | | | | | | | | | | | | | |
| Tire Rotation or Balance | | | | | | | | | | | | | |
| Hose Replacement | | | | | | | | | | | | | |
| Brake Repair | | | | | | | | | | | | | \$503.05 |
| Engine Tune-Up | | | | | | | | | | | | | |
| Front End Alignment | | | | | | | | | | | | | |
| Power Steering / Brake Fluid | | | | | | | | | | | | | |
| A/C or Heater Repair | | | | | | | | | | | | | |
| Replace Belts | | | | | | | | | | | | | |
| Electrical Repairs | | | | | | | | | | | | | |
| Battery Replacement | | | | | | | | | | | | | |
| Battery Cables / Terminals | | | | | | | | | | | | | |
| Headlights or Light Bulbs | | | | | | | | | | | | | |
| Windshield Wiper Blades | | | | | | | | | | | | | |
| Wash & Wax | | | | | | | | | | | | | |
| Miscellaneous Service | | \$2,160.48 | | \$0.00 | \$0.00 | \$963.76 | \$0.00 | \$903.65 | \$100.00 | \$50.68 | \$0.00 | \$257.50 | \$503.05 |
| TOTAL MONTHLY MAINTENANCE COSTS | | \$2,776.95 | | | | | | | | | | | TOTAL \$5,560.59 |

VEHICLE MAINTENANCE RECORD FOR CAR 2

| TOTAL MAINTENANCE COSTS | | YEAR: | 2013 | MAKE: | FORD | MODEL | SUV | LICENSE | VIN NO. | 1FM5K8AR0DGC06925 |
|---------------------------------------|--|--------|--------|--------|--------|--------|--------|---------|---------|-------------------|
| Enter Starting Vehicle Mileage | | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Dec-21 |
| Enter Vehicle Mileage at End of Month | | 92,292 | 93,340 | 94,029 | 94,866 | 95,797 | 97,186 | 98,078 | 99,272 | 100,576 |
| Monthly Mileage Totals | | 93,340 | 94,029 | 94,866 | 95,797 | 97,186 | 98,078 | 99,272 | 99,957 | 101,101 |
| Total Mileage for Year | | 10,500 | | 689 | 837 | 931 | 1,389 | 892 | 1,194 | 591 |
| Maintenance Cost Per Mile | | \$0.22 | | | | | | | | 1,100 |

VEHICLE MAINTENANCE COSTS

| TYPE OF SERVICE | AMOUNT | TYPE OF SERVICE | AMOUNT |
|--|---------------|-----------------|--------------------------------|
| Oil & Filter Change | \$68.68 | | |
| Air Filter Change | | | |
| Fuel Filter Change | | | |
| Transmission Fluid & Filter | | | |
| Engine Coolant | | | |
| Cooling System Flush | | | |
| Tire Repair or Replacement | \$292.02 | | |
| Tire Rotation or Balance | | | |
| Hose Replacement | | | |
| Brake Repair | \$717.86 | | |
| Engine Tune-Up | | | |
| Front End Alignment | | | |
| Power Steering / Brake Fluid | | | |
| A/C or Heater Repair | | | |
| Replace Belts | | | |
| Electrical Repairs | \$83.00 | | |
| Battery Replacement | | | |
| Battery Cables / Terminals | | | |
| Headlights or Light Bulbs | | | |
| Windshield Wiper Blades | | | |
| Wash & Wax | | | |
| Miscellaneous Service | | | |
| TOTAL MONTHLY MAINTENANCE COSTS | \$0.00 | \$0.00 | \$68.68 |
| | | | \$0.00 |
| | | | \$717.86 |
| | | | \$292.02 |
| | | | \$1,132.89 |
| | | | \$119.78 |
| | | | \$0.00 |
| | | | TOTAL \$2,331.23 |

Tires Goodyear 245 55R18 103V M&S

VEHICLE MAINTENANCE RECORD FOR CAR 3

| TOTAL MAINTENANCE COSTS | | YEAR: | 2017 | MAKE: | FORD | MODEL | SUV | LICENSE | VIN NO. | 1FM5K8AR3HGC07315 | | | |
|---|--|----------|--------|--------|--------|--------|--------|---------|---------|-------------------|--------|--------|----------|
| | | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 |
| Enter Starting Vehicle Mileage | | 27,397 | 28,956 | 29,240 | 29,930 | 31,956 | 32,743 | 34,289 | 35,722 | 36,420 | 37,334 | 38,054 | 39,238 |
| Enter Vehicle Mileage at End of Month | | 28,956 | 29,240 | 29,930 | 31,956 | 32,743 | 34,289 | 35,722 | 36,420 | 37,334 | 38,054 | 39,238 | 40,295 |
| Monthly Mileage Totals | | 1,559 | 284 | 690 | 2,026 | 787 | 1,546 | 1,433 | 698 | 914 | 720 | 1,184 | 1,057 |
| Total Mileage for Year | | 12,898 | | | | | | | | | | | |
| Maintenance Cost Per Mile | | \$0.02 | | | | | | | | | | | |
| VEHICLE MAINTENANCE COSTS | | | | | | | | | | | | | |
| Oil & Filter Change | | | | | | | | | | | | | \$69.58 |
| Air Filter Change | | | | | | | | | | | | | |
| Fuel Filter Change | | | | | | | | | | | | | |
| Transmission Fluid & Filter | | | | | | | | | | | | | |
| Engine Coolant | | | | | | | | | | | | | |
| Cooling System Flush | | | | | | | | | | | | | |
| Tire Repair or Replacement | | | | | | | | | | | | | |
| Tire Rotation or Balance | | | | | | | | | | | | | |
| Hose Replacement | | | | | | | | | | | | | |
| Brake Repair | | | | | | | | | | | | | |
| Engine Tune-Up | | | | | | | | | | | | | |
| Front End Alignment | | | | | | | | | | | | | |
| Power Steering / Brake Fluid | | | | | | | | | | | | | |
| A/C or Heater Repair | | | | | | | | | | | | | |
| Replace Belts | | | | | | | | | | | | | |
| Electrical Repairs | | | | | | | | | | | | | |
| Battery Replacement | | | | | | | | | | | | | |
| Battery Cables / Terminals | | | | | | | | | | | | | |
| Headlights or Light Bulbs | | | | | | | | | | | | | |
| Windshield Wiper Blades | | | | | | | | | | | | | |
| Wash & Wax | | | | | | | | | | | | | |
| Miscellaneous Service | | | | | | | | | | | | | |
| TOTAL MONTHLY MAINTENANCE COSTS | | \$116.37 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Tire Size=245/55R18 MILLARS TIRES BAY CITY | | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | \$254.63 |

VEHICLE MAINTENANCE RECORD FOR CAR 464

| TOTAL MAINTENANCE COSTS | | YEAR: | 2019 | MAKE | DODGE | MODEL DURANGO | LICENSE | 023X394 | VIN NO. | 1C4RDJFG1KC708488 | Dec-21 |
|--|--------|---------|--------|--------|--------|---------------|---------|---------|---------|-------------------|---------|
| Enter Starting Vehicle Mileage | | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 |
| Enter Vehicle Mileage at End of Month | | 3,665 | 3,745 | 3,800 | 3,895 | 4,200 | 4,356 | 4,500 | 4,954 | 5,240 | 5,460 |
| Monthly Mileage Totals | | 3,745 | 3,800 | 3,895 | 4,200 | 4,356 | 4,500 | 4,954 | 5,240 | 5,460 | 5,758 |
| Total Mileage for Year | | 80 | 55 | 95 | 305 | 156 | 144 | 454 | 286 | 220 | 298 |
| Maintenance Cost Per Mile | | \$2,521 | \$0.03 | | | | | | | | 281 |
| Monthly Mileage Totals | | | | | | | | | | | |
| Maintenance Cost Per Mile | | | | | | | | | | | |
| VEHICLE MAINTENANCE COSTS | | | | | | | | | | | |
| TYPE OF SERVICE | | | | | | | | | | | |
| Oil & Filter Change | | | | | | | | | | | \$64.71 |
| Air Filter Change | | | | | | | | | | | |
| Fuel Filter Change | | | | | | | | | | | |
| Transmission Fluid & Filter | | | | | | | | | | | |
| Engine Coolant | | | | | | | | | | | |
| Cooling System Flush | | | | | | | | | | | |
| Tire Repair or Replacement | | | | | | | | | | | |
| Tire Rotation or Balance | | | | | | | | | | | |
| Hose Replacement | | | | | | | | | | | |
| Brake Repair | | | | | | | | | | | |
| Engine Tune-Up | | | | | | | | | | | |
| Front End Alignment | | | | | | | | | | | |
| Power Steering / Brake Fluid | | | | | | | | | | | |
| A/C or Heater Repair | | | | | | | | | | | |
| Replace Belts | | | | | | | | | | | |
| Electrical Repairs | | | | | | | | | | | |
| Battery Replacement | | | | | | | | | | | |
| Battery Cables / Terminals | | | | | | | | | | | |
| Headlights or Light Bulbs | | | | | | | | | | | |
| Windshield Wiper Blades | | | | | | | | | | | |
| Wash & Wax | | | | | | | | | | | |
| Tie Rods/Alignment | | | | | | | | | | | |
| Muffler | | | | | | | | | | | |
| Tow/Wrecker Service | | | | | | | | | | | |
| Miscellaneous Service | | | | | | | | | | | |
| TOTAL MONTHLY MAINTENANCE COSTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$64.71 |
| | | | | | | | | | | | \$64.71 |



CITY OF CARO FIRE DEPARTMENT

January 2022 Council Fire report

December 2021 monthly review

The department ran 35 fire calls during this month, with a record total of 308 calls for 2021

Although a lot were weather related with down powerlines, there were several technical rescues involving the Jaws of life for extrication.

Fire Fighters attended a School Shooter training. This training prompted action by this department to formulate an action plan, that involved sleds, and back packs filled with needed medical supplies for injured victims.

Equipment for Grain Bin Rescue will be ordered soon.

Fire Fighters will be training late January or February in a pond just out of town, for Ice water Rescue.

The Fire Department is seeking grants for a new inflatable water rescue boat, a blow-up Fire Prevention House, and a new Rescue / Command trailer.

At present time the Aerial Ladder is restricted to in city use, unless authorized by the Chief. There are some frontend spring and steering issues that need to be resolved. The department will be seeking quotes for a newer Aerial for the upcoming budget 2022/2023. Our Aerial is a 1988, will be looking at a 2010 or newer, depending on price and condition.

Engine-2 is in the process of having all the tires replaced. New OSHA and NFPA ruling states that all tires should be replaced after 7-years of use.

The new Air Bags have arrived. The set includes 2-Deadman controllers for the six bags, two of which are rated at 50-tons each.

Prayers for Fire Engineer Fred Galster are asked for, due to his medical condition that is very serious.

The Caro Fire Department is dedicated to serving our community in every aspect, including medical. A statement of our intent was delivered to the City Manager that outlines ways we could offer medical assistance in a time of need, and it also demonstrates ways of compensating payroll costs, thru fire inspections, which are highly needed in our County.

Just a quick note on a recent school bus roll over that our department responded to. Our community of emergency services fled to the scene to administer 1st Aid to all the victims. It was amazing to see the Unified Command, and unified services of Medical, Police, School Authorities, Emr. Services, Road Comm. And Fire, that all worked together to insure the safety of all the students. Great job to all.

Randall Heckroth, City of Caro Fire Chief

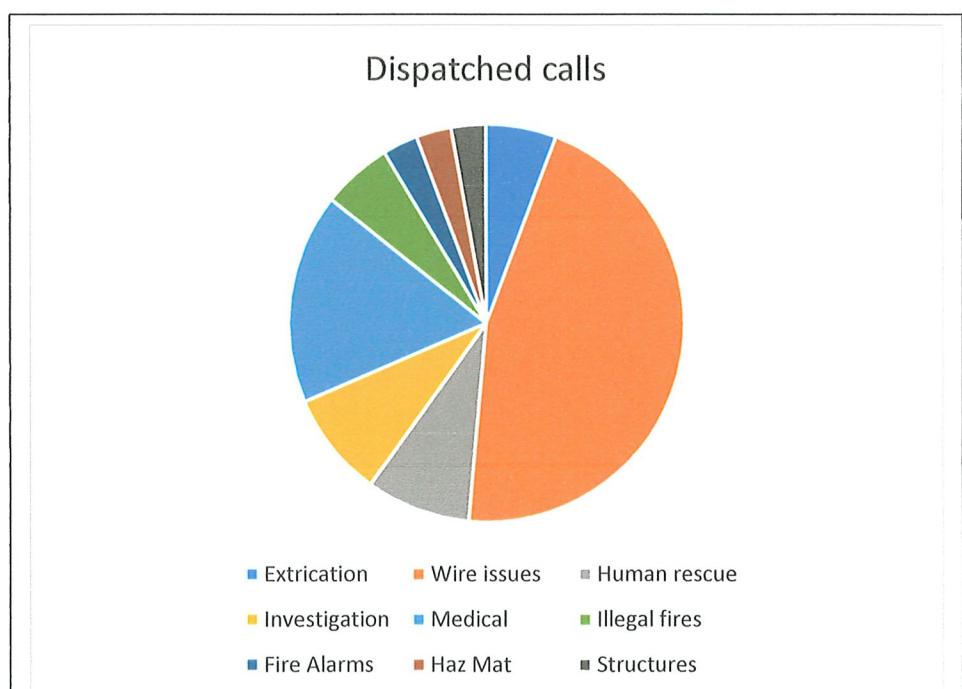
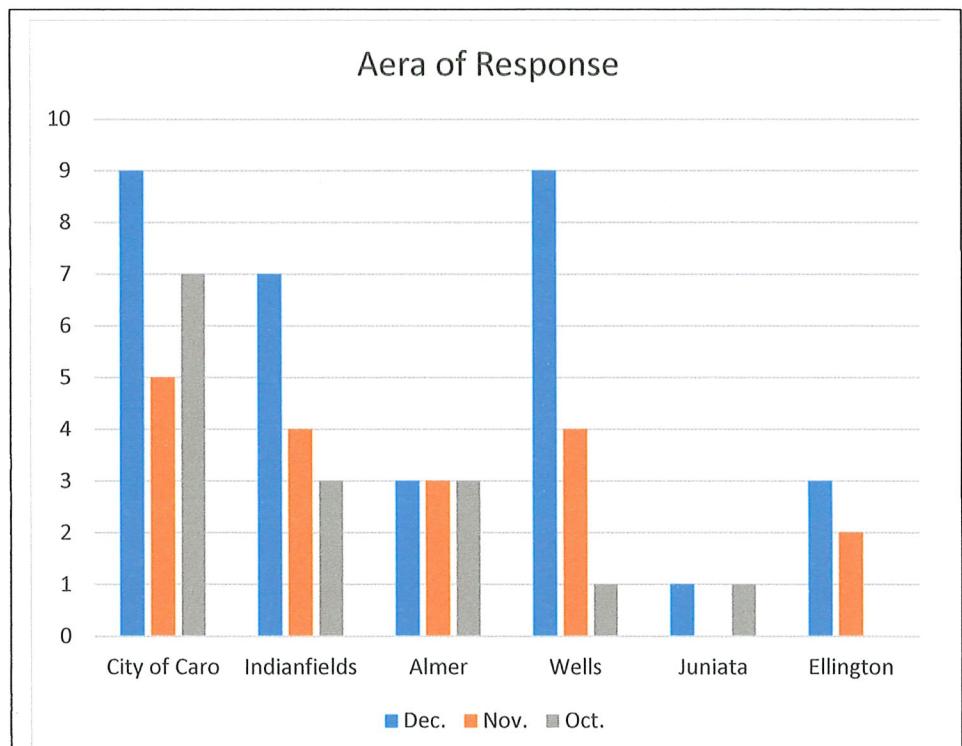


CITY OF CARO FIRE DEPARTMENT

January 2022 Council Fire report

December 2021 monthly review

| | |
|-------------------------------|--------------|
| 2 veh. crash, extrication X 2 | Almer |
| gas odor, nothing found | Indianfields |
| power line, nothing found | Wells |
| missing person | City of Caro |
| lift assist | City of Caro |
| hot water heater fire | Juniata |
| wires issues, not found | Indianfields |
| human rescue | XXXX |
| CPR assist | Wells |
| extrication | Ellington |
| wires down on road | Ellington |
| wires down on road | Wells |
| human search | Ellington |
| wires, not found | Almer |
| pole down, moved it | City of Caro |
| cable wire issues | Wells |
| wires down w/ fire | Wells |
| cable lines & trees down | City of Caro |
| wires down w/ fire | Wells |
| cable lines & trees down | Indianfields |
| false alarm | Indianfields |
| wires across road | Ellington |
| wires arching | Wells |
| powerline pole issue | City of Caro |
| medical lift assist | Almer |
| cable wire issues | Wells |
| poss. House fire | Deford |
| 2-veh. Crash, haz mat | Indianfields |
| Illegal fire | Indianfields |
| CPR assist | City of Caro |
| CPR assist | City of Caro |
| odor investigation | City of Caro |
| unattended fire | Indianfields |
| CPR assist | City of Caro |
| wire issues | Wells |





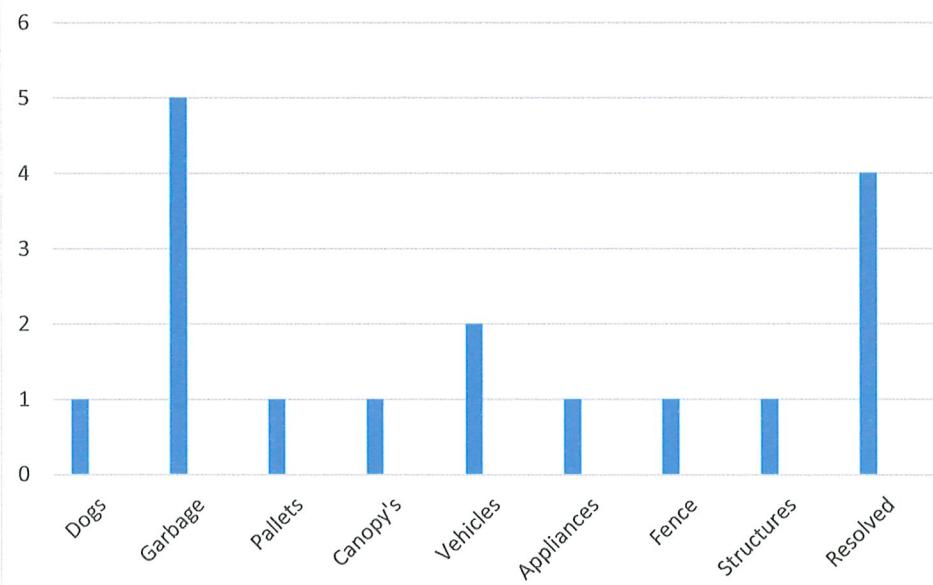
CITY OF CODE ENFORCEMENT

January 2022 Council Code report

November / December 2021 monthly review

| | | |
|---------------------|----------------|--------------------------|
| 820 W. Burnside St. | dog issues | 2 nd . notice |
| 850 W. Burnside St. | Garbage out | 1 st . notice |
| 691 Gibbs St. | Blight vehicle | 1 st . notice |
| 227 W. Grant St. | Garbage out | 2 nd . notice |
| 208 Quinn Ave. | Blight vehicle | case resolved |
| 611 Williamsburg | Blight vehicle | case resolved |
| 300 Montague Ave. | pallets | case resolved |
| 114 Howard St. | fallen shed | case resolved |
| 116 N. Hooper St. | Garbage out | 2 nd . notice |
| 602 W. Gilford Rd. | Appliance | 1 st . notice |
| 1322 Cambridge Ln. | Blight vehicle | 1 st . notice |
| 604 E. Frank St. | Fence repairs | 1 st . notice |
| 648 Meek St. | Garbage out | 1 st . notice |
| 251 E. Sherman St. | Garbage out | 2 nd notice |
| 701 W. Lincoln St. | Construction | 1 st . notice |
| 408 E. Frank St. | Canopy | 1 st . notice |

Chart of Violations



CITY OF CARO

MANAGER
 MATTHEW LANE
 CLERK
 RITA PAPP
 TREASURER
 MICHELE PERRY
 ATTORNEY
 LAURA GENOVICH

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 EMILY CAMPBELL
 KORY BATSCHEK

MEMORANDUM

TO: City Council
FROM: Matthew S. Lane, City Manager
DATE: January 13, 2022
RE: Small Urban Program Recommendations 2022-2026

BACKGROUND:

As you may know, the City, Thumbbody and the Tuscola County Road Commission comprise a program selection committee for the Small Urban Program which identifies infrastructure needs for federal aid eligible streets and the transportation system which is administered by the Michigan Department of Transportation. The Tuscola County group is eligible for funding every other year (even number years) and the program dollars are shared on an as-needed basis between the City of Caro and Thumbbody Express (HDC). At our most recent meeting held on January 12, 2022 the Tuscola County Small Urban Program Project Selection Committee approved the spending plan and project scope for the upcoming 2022-2026 program years. The following graphic shows the program plan and expenditure breakdown:

Small Urban Program Budget for Caro FY 2022-2026 (MDOT)

| Project | Federal STP | HIP COVID | Local Contribution | Projected Total Project Cost |
|--|------------------------|---------------------|----------------------|------------------------------|
| 2022 | | | | |
| W. Gilford: Fremont to West CL | \$ 375,000.00 | \$ - | \$ 93,750.00 | \$ 468,750.00 |
| 2024 | | | | |
| W. Gilford: Fremont to M81/Columbia Street: Frank to RR Tracks | \$ 305,000.00 | \$ 81,204.00 | \$ 245,796.00 | \$ 632,000.00 |
| 2026 | | | | |
| S. Colling South CL to M81 | \$ 385,000.00 | \$ - | \$ 96,250.00 | \$ 481,250.00 |
| TOTAL | \$ 1,065,000.00 | \$ 81,204.00 | \$ 435,796.00 | \$ 1,582,000.00 |

Total infrastructure investment in the City of Caro over the three fiscal years is expected to total \$1.5 million. The City's contribution is expected to be \$435,796. It should be noted that the capital purchase for Thumbbody is excluded from these totals for illustrative purposes but we do expect them to purchase a new bus in the 2024 project year for a total cost of \$100,000. Small Urban will contribute \$80,000 of that and Thumbbody will match \$20,000. As you can see both projects are feasible due to the presence of \$81,204 in COVID-19 relief funds provided through MDOT the Small Urban program.

CITY OF CARO

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RECOMMENDATION:

It is my recommendation that City Council approve the Small Urban Program plan for fiscal years 2022-2026 and allow the City Manager to submit program applications to the East Michigan Council of Governments and Michigan Department of Transportation

MOTION:

Option 1:

To ACCEPT the recommendation of the City Manager and allow him to submit program applications to the East Michigan Council of Governments and Michigan Department of Transportation

Option 2:

To DECLINE the recommendation of the City Manager.

Option 3:

To POSTPONE action until the next Council Meeting.

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the CITY OF CARO
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

CITY MANAGER

DPW DIRECTOR

POLICE CHIEF

FIRE CHIEF

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the CITY COUNCIL

(Name of Board, etc)

of the CITY OF CARO

of TUSCOLA

(Name of GOVERNMENTAL AGENCY)

(County)

at a REGULAR meeting held on the 17th day

of JANUARY A.D. 2022.

Signed _____

Title CITY CLERK

Consent and Franchise Agreement – Putman Medical Project

This Consent and Franchise Agreement is made as of **January 17, 2022**, between Indianfields Township, a Michigan general law township located at 1633 Mertz Road, Caro, MI 48723 (the “Township”), and the City of Caro, a Michigan municipal corporation located at 317 S. State Street, Caro, MI 48723 (the “City”), in relation to the Putman Medical Project.

Background

- A. The City owns and operates a public water supply system (“System”).
- B. The City currently provides public water service to Caro Center Hospital, located in the Township, via water mains and related equipment and facilities located in the Township’s public right of way on M-81 between the City limits and Caro Center Hospital pursuant to a Limited Water Utility Franchise and Consent Agreement with an effective date of February 10, 2020 (“2020 Franchise”). The 2020 Franchise solely authorizes the City to serve Caro Center Hospital and is irrevocable pursuant to a vote of the Township electors.
- C. The Township desires for the City to provide public water service to additional parcels of property in the Township known generally as the Putman Medical Project, legally described and depicted on **Exhibit A** (the “Property”), and identified as Parcel Nos. 013-009-300-0560-01, 013-009-300-0560-02, 013-009-300-0560-03, and 013-009-300-0550-00, using the water main and related equipment and facilities described in the 2020 Franchise.
- D. The City is amenable to providing City water service to the Property subject to this Agreement.
- E. Pursuant to Article VII, section 29 of the Michigan Constitution of 1963, a public utility may not transact business in the Township without first obtaining a franchise from the Township.
- F. The Township is amenable to providing the City with a franchise to transact a public water utility business in the Township subject to this Agreement.

NOW, THEREFORE, in exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

Terms

1. **Grant of Franchise.** Subject to the terms and conditions of this Agreement, the Township grants to the City a franchise to transact a public water utility business in the Township to the extent of providing water service to the Property.

2. **Grant of Consent.** Subject to the terms and conditions of this Agreement, the Township grants consent to the City to lay, maintain, repair, operate, use, and replace water mains

and ancillary facilities and equipment within the public right of way of M-81 to serve the Property. This section is intended to expand the consent granted by the Township to the City in Section 2(a) of the 2020 Franchise.

3. No Obligation. This Agreement permits the City to transact a public water utility business in the Township to the extent of providing water service to the Property, but it does not obligate the City to provide water service to the Property, nor does it obligate the City to provide water service to any other properties in the Township. The City's provision of water service to the Property will be governed by a separate written agreement with the owner(s) of the Property.

4. Term. The franchise granted by this Agreement commences on **January 17, 2022** and, unless revoked, remains in effect until **January 17, 2052**.

5. Revocability.

- a. The franchise granted by this Agreement is revocable at will by the Township upon 60 days prior written notice to the City.
- b. Upon the written request of the City, or upon its own initiative if desired, the Township Board will submit to the electors of the Township at the next election the question of whether the franchise granted by this Agreement should be made irrevocable during the term of this Agreement, as provided by 1909 PA 266, as amended. If the electors of the Township approve the question, then the franchise will be irrevocable for the term of this Agreement.
- c. If the franchise remains revocable, the Township must give the City and a representative or owner of the Property an opportunity to address the Township Board concerning the possible revocation before the revocation is effective. If the franchise is revoked or if the franchise expires, the City may seek a renewal of the franchise from the Township to continue water service to the Property.

6. Franchise Not Exclusive. The rights, powers, and authorities granted by this Agreement are not exclusive, and the Township may grant similar rights, powers, and franchises to any other person or entity.

7. Collection of Water Service Charges. During the term of this Agreement, the City may charge rates, fees, and charges for City water service to the Property in accordance with City policies and as permitted by applicable law. If the owners or occupants of the Property fail to timely pay the City for the water services provided to the Property, then the Township agrees to promptly collect any unpaid water service charges from the Property, either by placing the charges on the Township tax roll or using other means of collection and remit the collected payments to the City.

8. Future Conditional Transfer or Intergovernmental Agreement. If the Township and the City enter into negotiations in the future for the conditional transfer of any property from the

Township to the City pursuant to 1984 PA 425, being MCL 124.21 et seq., or the permanent transfer of any property from the Township to the City pursuant to the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, being MCL 124.501 et seq., then the parties agree to meet and discuss in good faith a conditional or permanent transfer of the Property to the City as part of those negotiations.

9. Other Provisions.

- a. *Amendment.* This Agreement may be amended or modified only in a writing signed by the appropriate City and Township officials after approval by the City Council and Township Board.
- b. *Governing Law.* Michigan law governs this Agreement.
- c. *Severability.* If any portion of this Agreement is deemed unenforceable, the remaining provisions of this Agreement are nevertheless valid and binding.
- d. *Counterparts.* This Agreement may be executed in one or more counterparts, all of which together are deemed to be one complete document.

THE PARTIES have executed this Agreement as of the date first set forth above.

INDIANFIELDS TOWNSHIP,
a Michigan general law township

CITY OF CARO,
a Michigan municipal corporation

By: William Campbell
Its: Supervisor

By: Joseph Greene
Its: Mayor

By: Kristine King
Its: Treasurer

By: Rita Papp
Its: Clerk

EXHIBIT A

Parcel # 013-009-300-0560-01



Legal Description

IND-9 SEC 9 T12N R9E COM AT A PT ON CL OF M-81 THAT IS N 01 DEG 12' 55" E 2655.03 FT & S 88 DEG 24' 56" E 1945.84 FT & S 43 DEG 30' E 514.51 FT & S 46 DEG 30' W 808.50 FT & N 43 DEG 30' W 295 FT FROM SW COR OF SEC, TH N 43 DEG 30' W 114 FT, TH S 46 DEG 30' W 525 FT, TH S 43 DEG 30' E 114 FT, TH N 46 DEG 30' E 525 FT TO POB. 1.37 A.

Parcel # 013-009-300-0560-02



Legal Description

IND-9 SEC 9 T12N R9E COM AT A PT ON CL OF M-81 THAT IS N 01 DEG 12' 55" E 2655.03 FT & S 88 DEG 24' 56" E 1945.84 FT & S 43 DEG 30' E 514.51 FT & S 46 DEG 30' W 808.50 FT FROM SW COR OF SEC, TH CONTN S 46 DEG 30' W 158.32 FT, TH N 43 DEG 44' 38" W 211 FT, TH N 46 DEG 14' 32" E 62.30 FT, TH N 43 DEG 44' 38" W 83.72 FT, TH N 46 DEG 30' E 97.28 FT, TH S 43 DEG 30' E 295 FT TO POB.

Parcel # 013-009-300-0560-03



Legal Description

IND-9 SEC 9 T12N R9E COM AT A PT THAT IS N 01 DEG 12' 55" E 2655.03 FT & S 88 DEG 24' 56" E 1945.84 FT & S 43 DEG 30' E 514.51 FT & S 46 DEG 30' W 966.82 FT FROM SW COR OF SD SEC, TH S 46 DEG 30' W 65.33 FT, TH N 43 DEG 27' 20" W 295 FT, TH N 46 DEG 30' E 126.14 FT, TH S 43 DEG 44' 38" E 83.72 FT, TH S 46 DEG 30' W 62.30 FT, TH S 43 DEG 44' 38" E 211 FT TO POB.

Parcel # 013-009-300-0550-00



Legal Description

IND-9 SEC 9 T12N R9E COM AT A PT THAT IS N 01 DEG 12' 55" E 2655.03 FT & S 88 DEG 24' 56" E 1945.84 FT & S 43 DEG 30' E 514.51 FT & S 46 DEG 30' W 1032.15 FT FROM SW COR OF SEC, TH CONTN S 46 DEG 30' W 133.66 FT, TH N 43 DEG 30' W 295 FT, TH N 46 DEG 30' E 133.89 FT, TH S 43 DEG 27' 20" E 295 FT TO POB. .91 A.

87253:00001:5918886-1

Memorandum

To: City Council
From: Rita Papp
Date: January 14, 2022
Re: Municipal Parking Violations Report, December 2021

| | | |
|-----------------------------------|--|---|
| No Parking 2 a.m. – 5 a.m. | Municipal Parking Violations Written | 0 |
| | Warnings | 0 |
| | 2nd Offense | 0 |
| | 3rd, 4th & 5th Offense | 0 |
| | 6th & 7th Offense | 0 |

| | | |
|--------------------------------|---|---|
| 2 Hour Downtown Parking | Municipal Parking Violations Written | 0 |
| | Warnings | 0 |
| | 2nd Offense | 0 |
| | 3rd Offense | 0 |
| | 4th Offense | 0 |

| | | |
|---------------------------|---|---|
| Other Ordinance __ | Municipal Parking Violations Written | 1 |
| | Warnings | 0 |
| | 2nd Offense | 1 |
| | 3rd Offense | 0 |
| | 4th Offense | 0 |
| | 5th Offense | 0 |

CITY OF CARO

MANAGER
MATTHEW LANE
CLERK
RITA PAPP
TREASURER
MICHELE PERRY
ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-7671
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Website www.carocity.net

MAYOR
JOE GREENE
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
TISHA JONES-HOLUBEC
JILL WHITE
EMILY CAMPBELL
KORY BATSCHEKE

MEMORANDUM

TO: City Council
FROM: Matthew S. Lane, City Manager
DATE: January 14, 2022
RE: City Manager Comments

Noteworthy Items:

- Working with ALDI, Inc on new store in the City.
 - Rezoning Approved
 - Aldi is combining parcels
 - Held department review of utilities
 - Site Plan Approved by Planning Commission
 - Received second plans, currently under review
 - MDOT Approved Work Plan
 - City will apply for ROW permit for utilities, per MDOT request
- Attended Planning Commission Meeting 1-11-2022
- Continuing discussions with MMR regarding EMS service. Working set up second stakeholder meeting.
- Help Small Urban Project Selection Meeting 1-12-2022
- Attended Indianfields Township Board Meeting on 1-10-2022
 - Board approved Putman Water Franchise 4-0
- Attended lunch meeting with Tuscola EDC, MDARD and Michigan Works 1-13-2022
- Adult-Use Marihuana Application Packet and Process
 - Applications currently under review
 - Two retail establishments
 - Two Class C Grow
 - One Class B Grow
 - One Processing
 - Staff review requires follow-up for two applicants.
 - Working to set public hearings for SCU at Planning Commission
- Well #1 Pump has been removed and is being inspected
 - We believe there may be additional maintenance costs now that the pump has been removed
 - Waiting on parts and work schedule
- Well #3 Sand Separator project is underway
 - Will be conducting a sand test and well inspection.
 - Sand test was not favorable. Will be televising the well.
- Attended RRC Check-In with MEDC
 - Introduced Nora to RRC. She will be taking training and working more on those projects

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- Caro PD Served Notice to Quite on occupants of 721 S. State Street
- Working with contractor to begin Bieth Park Bathroom Upgrades started.
 - Material costs are unpredictable. May need change order or design variance.
 - Will start soon and finish by Spring.
- Met with Michigan Pipe and Valve Regarding Automatic Meter Pilot
 - Staff change paused project but the project is expected to begin the week of 1/17/2022

Some Upcoming Items

- Working with Rowe to set up visioning session for master plan.
 - Scheduled for 2-1-2022 at Midway Hall 6pm to 8pm
- Working with County on MSP Annexation
 - In communication with county administration regarding annexation.
 - Received resolution and petition requesting annexation
 - Must waive conflict of interest for attorney to review
- Western Opportunities/Putman project.
 - Reviewing plans for sewer proposals
 - Received request for water from Putmans
 - In discussions with Indianfields RE: water franchise
 - Presented draft water franchise to the Indianfields and developer
- Pursue proposals for City Hall HVAC upgrades
 - Working on three quotes
- Get quotes for CIPP Lining of Allen Street
 - Received quotes at double previous estimates; waiting for material costs to recover
- Refurbishing leaf truck for Fall
- House demolition bids
 - Currently drafting
- Review needed for backwash recycling
- Options for Butler Street
- Options for Aqua Zone site and walking path in Bieth Park
- Working on plan for Medical First Responder at FD and/or PD
- Start thinking about Budget
- ARP: \$417,000
- Lincolns Street Paused until Spring
- Received requests from two Almer Township residents on M81 near city limits for City water
 - Working on annexation request forms
 - Forms reviewed and approved as to legal form by City Attorney

DPW Activity:

- Completed 30 Work Orders in December

CITY OF CARO

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- Completed 15 Miss Digs in December
- Pumped Out Arsenic Pit 12/14/2021
- Held Special Storm Brush Chipping 12/20/2021
- Held Special Leaf Pick-Up 12/27/2021 to 12/30/2021
- Swept Streets
- Responded to 8 emergency call outs
- Used 20.75 Tons of Salt
- Emptied trash daily

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TO: City Council
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: January 17, 2022

- Processed 6 FOIA's during this period.
- Continuing to review Boards and Commission Appointment vacancies.
- Received 3 application for DDA Board. DDA will not meet until February 2022 to appoint new members and approve their 2022 meeting schedule. January meeting was cancelled.
- 2022 Meeting schedules have been approved for City Council, Parks & Recreation, and Planning Commission. I am waiting on approval for the DDA meeting schedule, due to them not meeting until February 2022. An unapproved 2022 All Committees Meeting Schedule is posted on the City of Caro website.
- Parks & Recreation Committee has 2 vacant seats due to resignations. Vacancies are advertised in the paper, Facebook, and website. Deadline is February 28, 2022.
- Planning Commission has 1 vacant seat due to a resignation. Vacancy is advertised in the paper, Facebook, and website. Deadline is February 28, 2022.
- Starting to prepare for elections in 2022. I mailed out my introduction letter to previous election inspectors along with an application to update my files. It looks like there is a potential of a May 2022 election. I will know more after the filing deadline of February 8, 2022, for final submission of ballot language to the County Clerk.
- Registered for Michigan Municipal Association Clerk's Institute. Clerks Institute is a three-year program. One week per year of extensive education. Once completed, I will be a Certified Municipal Clerk, CMC. Date of Institute is March 20 – 25, 2022 in Mt. Pleasant.
- Currently working on negotiating the contract with Unifirst (carpet mats for municipal building, fire, police, WWTP, and DPW) for lower rates and fees.
- Attended the Planning Commission meeting on January 11, 2022.
- Attended the Small Urban Program Project Selection committee meeting January 12, 2022.
- Tuscola County Clerk's Association Meeting is scheduled for January 20, 2022, at 1:00 pm. Jana and I are attending.
- Registered for Election Security Training webinar on January 25, 2022, 1:00 pm – 3:00 pm.
- Due to conflict of interest, I have recently resigned from my position on the Caro Community School Board of Education after 8 years of service, effective January 31, 2022.

CITY OF CARO

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TO: City Council
City Manager – Matt Lane
FROM: Michele Perry, Treasurer
SUBJECT: Treasurer's Report
DATE: January 11, 2022

- Attended the City Council meetings on December 6th, 20th and January 4th.
- Sent emails to all of the banks which provided primary bank proposals to notify them of the council's decision.
- January 10th met with Cheryl Beythan from Frankenmuth Credit Union to start the process of setting up new checking accounts for general and payroll.
- Renewed CDs as directed by the council.
- Prepared and submitted monthly salt report to MDOT.
- Continued to work on changing the chart of accounts to the new Michigan Department of Treasury Uniform Chart of Accounts for Local Units of Government which the recommended implementation date is July 1, 2022 but not later than June 30, 2023.
- Assisted in covering the front desk during staff lunches and vacations.